



## LINCOLN POLICE DEPARTMENT GENERAL ORDERS

**NUMBER:** 1850  
**TOPIC:** PARKING ENFORCEMENT  
**ISSUED BY:** TOM CASADY, CHIEF OF POLICE  
**DATE:** 1-1-2004  
**SUPERSEDES:** G.O. 1850, 2003  
**REFERENCE:** L.M.C. 10.42.110

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### I. POLICY

The Lincoln Police Department conducts parking enforcement activities on public streets and alleys, bus zones, loading zones, restricted parking areas, and other public facilities. Guidelines for parking enforcement and vehicle towing are outlined in this General Order.

### II. PROCEDURE

#### A. Parking Enforcement Guidelines

##### 1. Twenty-Four Hour Parking

- a. Reports of 24-hour parking will be held in a queue for assignment to parking enforcement personnel.
- b. Vehicles in violation shall be marked and issued a warning.
- c. After 24 hours, an official citation should be issued.
- d. After 48 hours, the vehicle may be towed if still in violation.

##### 2. Blocking Driveway

- a. If the vehicle is blocking access, it may be ticketed.
- b. If the complainant requires immediate access or egress, the vehicle may be ticketed and towed.

##### 3. Bus Stop Zones

- a. During operating hours of the zone, violators may be cited.
- b. Unattended vehicles in bus zones that interfere with loading and unloading of passengers may be ticketed and towed.

##### 4. Interstate Parking

- a. A vehicle parked on any interstate roadway in excess of 12 hours may be ticketed and towed.

##### 5. Improper Registration

- a. The vehicle may be towed if the vehicle has already been cited at least twice for improper registration.

##### 6. Interfering With Use of the Street

- a. Any vehicle that creates a hazard, or seriously interferes with traffic, may be cited and towed.

- b. Vehicles left in the roadway due to mechanical breakdown may be towed but should not be ticketed.
- c. During peak traffic periods, vehicles left parked in a restricted zone e.g. "No Parking 4-6 p.m." may be cited and towed 10 minutes after the restriction takes effect.

##### 7. Temporary Traffic Regulations

- a. Temporary parking restrictions must be properly posted to give notice of the parking restriction and tow orders.
- b. Vehicles in violation may be towed when necessary.

##### 8. Loading Zones

- a. Vehicles in violation may be ticketed when first observed.
- b. After 30 minutes a second citation should be issued.
- c. If necessary, the vehicle may be towed after the second ticket.

##### 9. Parking in Alleys

- a. Vehicles in violation may be ticketed when first observed.
- b. If the complainant wants the vehicle moved, it may be towed 30 minutes after first observed.

##### 10. Parking Meters

- a. Vehicles may be ticketed once the meter has expired.
- b. Hooded meters - vehicles shall not be towed until the meter has expired and one hour has elapsed since the meter was hooded. Verification of hooding time is listed in the pocket window of the first hooded meter.

##### 11. Handicapped Parking

- a. Private Property
  - (1) Citations may be issued for violations only when handicapped stalls are designated by signs conforming to the Manual on Uniform Traffic Control Devices.
  - (2) Citations may be issued on-view or upon complaint.
  - (3) Vehicles may only be towed by the property owner.

- b. Public Property
  - (1) Vehicles may be cited and, if necessary, towed.

B. Abandoned Motor Vehicles

1. Vehicles on public property shall be deemed abandoned if left unattended:
  - a. With no numbered plates affixed for more than 6 hours;
  - b. For more than 24 hours on any public property except a portion thereof on which parking is legally permitted;
  - c. For more than 48 hours after the parking of such vehicle shall become illegal.
2. Vehicles on public property may be cited and towed, if determined to be abandoned.
3. Abandoned Vehicles on Private Property
  - a. It is unlawful for the property owner, tenant, or occupant of any premises to allow a nonoperating, wrecked, junked, or partially dismantled vehicle to remain on the property longer than thirty days, unless the vehicle is in a permanent enclosed structure, or on the premises of a business and necessary for the lawful operation of the business. Assigned officers shall:
    - (1) Contact the owner, tenant, or occupant, and obtain their personal information;
    - (2) Advise this person that the vehicle cannot remain on the property for longer than thirty days, unless the owner obtains a hobbyist permit;
    - (3) Submit an ACI with the pertinent information;
    - (4) Follow-up after 30 days and take enforcement action if the vehicle is in violation.
  - b. It is also unlawful to allow any vehicle that has been unregistered for more than thirty days to remain on the property, regardless of how long the vehicle has been on the property. The same exceptions for enclosed structures and business premises apply. Assigned officers shall:
    - (1) Contact the owner, tenant, or occupant and obtain their personal information;
    - (2) Determine if evidence establishes that the vehicle is currently unregistered, and has not been registered within the past thirty days (owner's admission, personal observations, check of registration records, etc.);

- (3) Cite the owner, tenant, or occupant immediately if the vehicle is in violation, or, alternatively, allow the party a reasonable time to comply, and conduct necessary follow-up to determine compliance;
  - (4) Submit an ACI documenting the case.

4. Vehicles Left on Private Parking Lots
  - a. Vehicles left on private parking lots for more than 7 days without permission of the owner, or after permission of the owner has expired, shall be considered abandoned.
  - b. Private parking lot owners may remove vehicles privately, or contact the Property and Evidence Unit for processing.